**UKFIET Conference Bursary Application Form**

*Please complete and return the completed application form and combine with supporting documents into a single PDF file. The file name should be* **Last Name\_BursaryApplication***. Applications must be sent to* [*conference@ukfiet.org*](mailto:conference@ukfiet.org)  *by 18 April 2025.*

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| **Applicant Details** | |
| Title and name |  |
| Position |  |
| Institution/organisation |  |
| Email address |  |
| Research background (100 words) |  |

*Please fill in the boxes below. They will expand as you type.*

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| **Your conference abstract**  *Please provide your abstract submission Title and ID number* |
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| **A personal statement providing evidence of the application criteria and indicating whether you have previously attended the UKFIET Conference**  *(max 300 words)* |
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| **For research students : a summary of your doctoral research and progress to date.**  *(max 300 words)* |
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| **For members of other organisations: a description of your organisation and key activities in progress or recently undertaken.**  *(max 300 words)* |
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| **Description of assistance required** If you require travel assistance indicate the cheapest quotation you have been able to obtain for return travel to Oxford and the planned itinerary. Any match funding should also be described and a copy of any documents submitted with your application.  *(max 200 words)* |
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| **Terms and conditions**  *Please indicate that you have read and understood each item* | |
| I confirm that my supervisor/line manager is supportive of this project and that confirmation of this support is included in this application |  |
| Please indicate if you have applied for a bursary from BAICE (Y/N) |  |
| If a bursary is awarded, I understand that the award, my name and affiliation may be shared on UKFIET’s website, conference materials and social media channels.  I confirm that any publications or social media posts relating to attendance at the conference that UKFIET will be acknowledged as the funder. |  |
| By typing my name below, I confirm that I have read and understood the above and would like this application to be formally considered by UKFIET’s Bursary Committee.  Name of applicant:  Date: | |

Please also add a short CV (Max 3 pages) including:    
(a) personal background information [titles, names, date of birth, gender, nationality, degrees, occupation, institutional, status, functions and postal and e-mail addresses];   
(b) For university teachers and researchers: full references of recent publications (no more than 5);

and a letter of support from your institution/ organisation or, in the case of research students, from your academic supervisor;

Then save this document as a PDF file with the file name being your **Last Name\_BursaryApplication** and send to [conference@ukfiet.org](mailto:conference@ukfiet.org) by midnight on the deadline 18 April 2025.